



**ARIZONA STATE LIBRARY,  
ARCHIVES AND PUBLIC RECORDS**  
A DIVISION OF THE SECRETARY OF STATE  
**Library Development**



## **CONTINUING EDUCATION SCHOLARSHIPS**

Library Development strives to empower staff in Arizona libraries to offer excellent service to their customers. All library personnel employed full-time in Arizona libraries are eligible to apply for a scholarship to learn best practices of librarianship and provide continuing education at their libraries or to the Arizona library community at large. This may be fulfilled by preparing an article of 500 – 750 words or a PowerPoint of 5 - 10 slides that will be shared through email, in a newsletter, at a staff meeting, or at a continuing education event.

Scholarships are available at the following levels: \$250, \$500, \$750, \$1,000, and \$1250. In deciding at which level to apply, please consider the number of hours required for preparation/presentation of the work product. Other costs to consider may include the costs of your attendance at a national, state, or local workshop, institute, conference, or webinar. Scholarships are not available for formal library courses through a university or community college.

A copy of the article or PowerPoint and the conference agenda will be due to the Arizona State Library's Continuing Education Consultant in electronic format within 30 business days from returning to work after the CE event. The State Library reserves the right to share in print or post online the document or slides for educational purposes, such as posting to its website ([www.azlibrary.gov](http://www.azlibrary.gov)) or submitting the article to the [AzLA Newsletter](#).

To request a Continuing Education Scholarship, all applicants must submit an application at least 30 days prior to the date of the event. Application form is below.

If the request is approved, the recipient will be notified within 10 working days of receipt of the application. Scholarship will be processed for payment upon receipt of the work product and conference agenda.

Scholarships will be considered on a first-come, first-served basis. The Arizona State Library reserves the right to award scholarships at a lower amount than requested. Applications submitted retroactively will not be considered.

Scholarships are funded with Library Services and Technology Act (LSTA) funds from the Institute of Museum and Library Services and may be granted only when federal funds are available.

Please contact us at 602-926-3604 or 1-800-255-5841 with any questions.

### **CONTINUING EDUCATION SCHOLARSHIP PROGRAM**

Dale Savage, Continuing Education Consultant  
Arizona State Library, Archives and Public Records  
Library Development  
1101 West Washington Street  
Phoenix, Arizona 85007-2935  
Email: [dsavage@azlibrary.gov](mailto:dsavage@azlibrary.gov)



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**CONTINUING EDUCATION SCHOLARSHIP APPLICATION**

Date: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Job Title: \_\_\_\_\_

Email: \_\_\_\_\_

Library Name: \_\_\_\_\_

Library Address: \_\_\_\_\_

Are you employed full-time by the library? Yes \_\_\_ No \_\_\_

Title of Conference: \_\_\_\_\_

Location of Conference: \_\_\_\_\_

Date(s) of Conference: From: \_\_\_\_\_ To \_\_\_\_\_

What do you hope to gain from participating? \_\_\_\_\_

How do you plan to share what you learn?

What level of scholarship are you requesting?

\$250 \_\_\_ \$500 \_\_\_ \$750 \_\_\_ \$1000 \_\_\_ \$1250 \_\_\_

Is your library applying for more than one scholarship to this workshop?

Yes \_\_\_ No \_\_\_ If yes, who else is applying? \_\_\_\_\_

Have you received a CE Scholarship within the last 12 Months?

Yes \_\_\_ No \_\_\_ If yes, what was the amount? \_\_\_\_\_

(Only \$1250 in scholarships may be awarded per person annually.)



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In applying for a Continuing Education Scholarship from Library Development, I agree to the following terms:

1. I may not receive more than \$1,250 in scholarship funding in one fiscal year (10/1 – 9/30).
2. A copy of my work product for sharing learning from the conference, along with the conference agenda, is due in electronic format to the CE Consultant at the Arizona State Library within 30 days after my return to work from the conference. I understand the State Library has the right to share in print or post online the document or slides for educational purposes.

Applicant Signature: \_\_\_\_\_

Date \_\_\_\_\_

Head Librarian/Supervisor Signature: \_\_\_\_\_

Date \_\_\_\_\_

Mail application to:

CONTINUING EDUCATION SCHOLARSHIP PROGRAM  
Attention: Dale Savage  
Arizona State Library, Archives and Public Records  
Library Development  
1101 West Washington Street  
Phoenix, Arizona 85007-2935

To be completed by the Arizona State Library:

Approved:

Yes \_\_\_ No \_\_\_ If yes, what is the amount? \_\_\_\_\_

State Library CE Coordinator Signature: \_\_\_\_\_

Date \_\_\_\_\_