

**FREQUENTLY ASKED QUESTIONS (FAQ)**  
**FIRE DISTRICTS SPECIFIC FAQs**

**1. I am trying to locate the Retention Schedules for Fire Districts. Where are they located?**

Here is the link to our General Retention Schedules for Fire Districts:

<http://apps.azlibrary.gov/records/general.aspx>

**2. Is there a Retention Schedule just for Fire Fighting Records?**

Yes, there is. You will find the Fire Fighting Records General Retention Schedule located at the following link:

[http://apps.azlibrary.gov/records/general\\_rs/Fire%20Fighting%20and%20Prevention.pdf](http://apps.azlibrary.gov/records/general_rs/Fire%20Fighting%20and%20Prevention.pdf)

The Fire Fighting and Prevention Records General Retention Schedule contains many records series that are unique to Fire Districts, so we recommend you look here first for related records series and retention periods.

**3. The following Fire District Records need to have a copy sent to the Archives and Records Management Branch:**

Annual Report

Annual Budget

Please send these to the following address:

State Archives

1901 W Madison

Phoenix, AZ 85009