

**The Polly Rosenbaum Archives and History Building
Public Input during Schematic Design**

Included in scope
Excluded from scope
Under review

Legend:

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SITE			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Will site include space for future expansion? Yes, future expansion will be possible on the west end of the site.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Will the building be protected from the sound and vibration of the adjacent railroad activity? Yes. The building foundation will be supported on drilled caissons which will stabilize the building from vibration. The exterior walls will be constructed with pre-cast concrete which will inhibit sound from penetration the building.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. How much public parking will be provided at the new building? Public parking will be provided as well as staff parking. The quantity of parking spaces is being developed along with site development and City requirements.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Is the loading dock area sufficient? Yes. The loading dock area will accommodate for semi-trucks and smaller vehicles. A ramp will allow for hand cart access into the loading dock. The ASLAPR staff have reviewed the loading dock area and find it sufficient for their anticipated needs.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. Will smoking accommodations be provided? No, smoking accommodations will not be provided (or permitted) inside the building nor around the building perimeter.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. How will security be ensured to public and staff? Security will be addressed on many levels. Security for those entering and exiting the building will be enhanced by good building design and landscaping that reduces areas of risk, and there will be exterior lighting, and exterior cameras for added security.
BUILDING CONSTRUCTION			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Will there be windows in the reading room? Yes, but with light filtration
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. How will threat of flooding be addressed? By raising the ground floor elevation 2 feet above the worst case scenario for flooding
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. What is the extent of emergency power back-up for the building? Life/safety systems, security systems and communication systems will be on emergency power provided by an emergency generator. Per archival consultant recommendation, the Heating, Ventilation and Air Conditioning systems (HVAC) for storage areas will not be on emergency power. By design, the climate in storage areas will remain stable for an extended period of time. In the event of an extended power outage, a connection is provided so APS could install a generator to provide power for all HVAC systems during an extended power outage.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. How will the optimum climate be maintained in the collections areas? By design of HVAC system to provide, maintain and monitor the required temperature and humidity. The materials and detailing of walls, and the use of vestibules at doors into storage areas will also assist in maintaining climate requirements.

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|-------------------------------------|--------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. How will security be provided?
Interior security will include monitoring cameras, restricted access at doors and, if funding allows, security guards on site. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. What will be the fire suppression method for the building?
The building will have a pre-action sprinkler system. Storage areas are compartmentalized and all storage walls will be fire-rated. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 7. Will there be visual access to view collection storage areas and work areas?
Visual access to the storage areas may or may not be provided, depending on design development. Tours of the storage areas will be conducted by staff because these areas are restricted security areas. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Will the second floor be designed to hold weight of compact shelving load?
Absolutely. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. Will the building be designed to be flexible?
Yes, most storage areas will be designed with similar characteristics so use of the area will be flexible. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10. Does the mechanical area take up too much space?
The requirements for the necessary mechanical systems to support the building will determine the amount of mechanical space. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11. How are roof leaks going to be prevented?
By proper design and construction installation. Those details are in development. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12. What material will the flat roof be made of, how long will it last?
The flat roof over public and work areas will be a membrane roof warranted for 20 years. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13. Will there be high-end technology in the meeting room?
The meeting room will provide both wireless and wired internet access and be capable of live broadcast. In addition, the room will support visual presentations such as video and laptop. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14. Can the public service areas be expanded in the future?
Public areas could be expanded by reconfiguring walls. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15. Corridors and doors should be designed to move large, unwieldy objects.
Entrances, storage areas and processing/ work areas will have double doors, doors with an extra leaf or oversized doors. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16. How will water be directed off the area where two different roofs intersect?
All roofs will be designed to drain off water through downspouts which pipe the storm water away from the building into retention basins. Construction details will be reviewed fully to ensure construction is watertight. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17. Will communications/server room be 'state of the art' and meet needs of it's function?
ASLAPR staff is working closely with the design team to ensure the server room will meet both present and future ITS needs. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18. Is there future growth space under the roof?
Future growth of the collection storage needs has been included in the storage capacity that is provided under the roof. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19. The design of the building should reflect the pride that Arizona has in its past.
Please take a look at the drawing of the building. It is a good-looking Arizona design. |

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SPACE PROGRAM

- | | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Will the building have an exhibition space?
As the interior design progresses, opportunities for including exhibit cases in the lobby areas as well as in the meeting room are being considered. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. The building should have a conservation laboratory.
It will. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. The reading room seems too small.
As the design developed, the reading room has been increased. In addition, space has also been increased for audio/visual needs. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4. Will the outside terrace adjacent the reading room be useable?
Depending on budget and code requirements, an outdoor terrace will be considered. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5. Will there be a hospitality area?
No, food consumption in this building poses a threat to the safety of the collections. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 6. Will there be vending machines in the building?
No. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 7. Will researchers be able to eat lunch inside the building?
The design does not provide an eating area for the public. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Is there enough workspace for staff?
All the workspace needs are reviewed with ASLAPR staff and their recommendations are establishing the space requirements. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. How will the meeting room be used?
In as many and varied ways as determined by ASLAPR needs. It may also occasionally function as a Legislative Hearing Room. The room is designed for the greatest flexibility. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10. Does staff require offices?
The use of the small enclosed rooms will be determined by ASLAPR. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 11. Does Records Management and the Law and Research Library need offices or workspace in the building?
No. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12. There does not appear to be enough space for audio/visual (microfilm) needs?
As the design developed, more space has been added to meet all the audio/visual needs. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13. Will there be space to accommodate group work?
Yes. A conference room off the reading room is for this purpose. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14. There does not appear to be enough space for archival processing?
As the design developed, more space has been added to meet all the archival processing needs. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15. Lockers should be outside of reading room.
They are. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16. Does the processing area need to be adjacent to the reading room?
The location of the archival processing room and the reading room have been reviewed by ASLAPR staff and found satisfactory for the work flow. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17. The building should provide 100,000 square feet of climate controlled storage.
The use of compact shelving 10 shelves high in the climate controlled storage areas provides about 215,000 cubic feet of storage capacity. This does not include the Museum collection storage. |

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FURNISHINGS

- | | | | |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Consider height of reading and computer tables, often too high for researchers. Will do. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Will there be a bust of Polly Rosenbaum?
A Polly Rosenbaum exhibit is desired by the ASLAPR. What and where is part of design development. |

FACILITY MANAGEMENT

- | | | | |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. What collections will be in the new building?
Specific item selections, most needed preservation, will be determined by ASLAPR at the appropriate time. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. How full will the building be at move-in?
The 17,000 cubic feet of currently held archival material will be transferred into the new building upon occupancy. State archival holdings, now held elsewhere, will require intense staff effort over a long period of time to identify, appraise and accession into the new building. Pre-archival materials, museum collections and rare books will be moved into the building upon occupancy. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. What will a researcher be able to take into the reading room?
Research procedures will be established by ASLAPR. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4. Are the Arizona book collection and the map collection moving into the new building?
Determination of specific items/collections requiring the climate controlled conditions of the new building will be determined by ASLAPR at the appropriate time. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. The new building must be a full-service facility.
All archives staff and original source material requiring preservation will be located at the new building. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. Any inclusion of space for non-archival materials must be resisted.
The design mandate for this building is to provide a preservation climate for original, unique materials that document Arizona's history. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Storage space in the new building must take into account growth projections.
ASLAPR staff have made the best estimates possible for long term growth and storage capacity in the new building will meet these estimates. |

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			Cost
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Cost out components of the building that could be tied to fundraising activities. The cost of constructing the building (and it's components) is evolving along with the design development. It is intended to provide fundraising opportunities once the design and cost are finalized and balanced.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. When can construction be funded? If the legislature approves the funding in this session and depending on the method of funding, construction dollars could be available, at the earliest, this July 2005.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. Is \$35 million a firm figure for the cost of the building? \$35 million dollars for this construction project has been established as the target.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4. The State should provide adequate funding for a professional staff to operate the new facility. All agree.

Prepared by
Construction Services - ADOA, General Services
based on design development as of January 2005.